

BEST WESTERN



The ***Best Western Sands Hotel*** is the perfect place for your function. Whether it is a meeting, wedding or banquet, our facilities can accommodate up to 125. Our banquet staff are prepared to personally assist you in every detail, to ensure that your event is a complete success. For Further information and all of your booking details please contact our Food & Beverage Manager Greg Langley at 604 682-1831 local 1117.

Conveniently located in the ♥ of Downtown Vancouver, across the street from beautiful English Bay and world famous Stanley Park; with its aquarium, beaches, and 1000 acres of trails and gardens.

There is so much to see, and all so near...

Downtown shopping, cruise line facilities, Trade & Convention Centre, G.M. Place, B.C. Place Stadium and The Centre, are all a mere 5 minutes drive. With three Metro bus routes that stop at our front door, the ***Best Western Sands Hotel*** is the perfect location for business or pleasure.

The ***Best Western Sands*** is a full facility hotel, with complete dining facilities and two lounges, one of which has a spectacular view of English Bay. Our 120 air-conditioned rooms and suites offer added features such as; pay per view movies, high speed wireless internet access, Nintendo, hair dryers, irons & so much more...

Owned and operated by



www.rpbhotels.com

Meeting Rooms:

<i>Fraser.....</i>	<i>547 sq. ft.....</i>	<i>\$175.00</i>
<i>Capilano.....</i>	<i>1,547 sq. ft.....</i>	<i>\$275.00</i>
<i>The Board Room.....</i>	<i>783 sq. ft.....</i>	<i>\$175.00</i>
<i>Pacific Ballroom....</i>	<i>2,200 sq. ft.....</i>	<i>\$395.00</i>

50% surcharge on meeting rooms used beyond eight hours.

Meeting Salons:

<i>Rosen Suite (425).....</i>	<i>12 people</i>
<i>501.....</i>	<i>8 people</i>
<i>519.....</i>	<i>8 people</i>

Salon prices are subject to current price.

Meeting and Guest Room Packages:

<i>Fraser or The Board Room.....</i>	<i>minimum 15 guest rooms</i>
<i>Capilano Room.....</i>	<i>minimum 30 guest rooms</i>
<i>Pacific Ballroom.....</i>	<i>minimum 45 guest rooms</i>

The above meeting spaces will be made available on a complimentary basis, based on the number of guest rooms rented. A charge for meeting space will occur if above minimums are not met.

Equipment available at no charge:

*White board and pens
Microphones (maximum of two)
Podium / Lectern*

Equipment available for rental:

Per 8 hours

<i>Laser Pointer.....</i>	<i>\$10.00</i>
<i>Flip Chart.....</i>	<i>\$10.00</i>
<i>Overhead Projector & Screen.....</i>	<i>\$45.00</i>
<i>Overhead Projector & Screen with Acetate Roll.....</i>	<i>\$55.00</i>
<i>35 mm Slide Projector & Screen.....</i>	<i>\$45.00</i>
<i>Polycom Conference Phone.....</i>	<i>\$65.00</i>
<i>32" TV / VCR Combination.....</i>	<i>\$85.00</i>
<i>LCD Projector.....</i>	<i>\$275.00</i>

Coffee Break Specials

in meeting room areas:

Coffee or Tea - \$20.00/ 12 cup urn

Coffee or Tea - \$35.00/ 24 cup urn

Coffee or Tea - \$45.00/ 36 cup urn

Fresh brewed decaffeinated Coffee as priced above

Chilled assorted Pop (355 ml. cans) - \$1.25 each

Chilled Juice or Iced Milk - \$12.00/ 48 oz. pitcher

Danish, Muffins or Croissants - \$1.95 per person

Cookies by the tray (serves approx. 20) - \$25.00

*Please inquire with our Front Office Manager about
sleeping rooms you may need.*

(prices do not include taxes or service charges)

Breakfasts

(minimum of 10 people)

*Bacon, Sausages, Scrambled Eggs, with Toast and Home-fried Potatoes
and Fresh Brewed Coffee or Tea*

\$9.95

*Fresh Fruit Salad, Eggs Benedict with Home-fried Potatoes
and Fresh Brewed Coffee or Tea*

\$10.95

Continental Buffet

Fresh Fruit Platter, Muffins, Croissants, Juice, Fresh Brewed Coffee and Tea

\$8.95

Breakfast Buffet #1

*Scrambled Eggs, Bacon, Sausages, Home-fried Potatoes, Toast, Muffins, Croissants,
Fresh Fruit Tray, Juice, Fresh Brewed Coffee and Tea*

\$12.95

(Minimum of 30 people)

Breakfast Buffet #2

*Eggs Benedict, Bacon, Sausages, Home-fried Potatoes, Pancakes, Croissants, Muffins,
Fresh Fruit Platter, Cereal, Juice, Fresh Brewed Coffee and Tea.*

\$15.95

(Minimum of 30 people)

Brunch Buffet

*Fresh Fruit Tray, Green Salad, Potato Salad, Raw Vegetable Tray & Dip.
Assortment of Muffins, Croissants, Scones & Danish. Home Fried Potatoes, Eggs
Benedict, Baked Ham with Honey Glaze, Sole Paupiettes, Rice Pilaf. Assorted Pastries,
Fresh Brewed Coffee and Tea.*

\$17.95

Substitute turkey sausage patty for ham \$15.95

(Minimum of 30 people)

(prices do not include taxes or service charges)

Luncheons

(minimum of 10 people)

Potato Salad & BBQ Beef on a Bun

\$10.95

*Soup du Jour, Toasted Bacon, Egg, Lettuce, Tomato and Cheese Sandwich,
with French Fries*

\$10.95

Soup du Jour, Toasted Bagel, Lox & Cream Cheese

\$11.95

Caesar Salad, Baked Lasagna with Garlic Bread

\$15.95

*Caesar Salad or Soup du Jour, Sirloin Steak Sandwich with Sautéed Mushrooms
and French Fries.*

\$15.95

The Working Lunch

Soup & Sandwich

\$10.95

Luncheon Buffet #1

*Soup du Jour, Green Salad, Relish and Vegetable Tray,
Assorted Cold Cuts with Fresh Rolls or Pre-made Open Faced Sandwiches (choice of
three: Beef, Ham, Turkey, Chicken Salad, Tuna Salad, Shrimp Salad, Vegetarian),
Cheese Platter, Fruit Platter and Assorted Pastries*

\$13.95

(Minimum of 30 people)

Luncheon Buffet #2

*Rolls and Butter, Green Salad, Potato Salad, Relish and Vegetable Tray,
Two Hot Items (choice of: Vegetarian Lasagna, Meat Lasagna, Chicken Teriyaki,
Chicken Brochettes, Barbecue Chicken, Paprika Chicken, Shepherds Pie, Sweet & Sour
Pork, Beef Stroganoff, Curried Seafood, Seafood Newburg, Sole Paupiettes), Rice Pilaf
or Roast Potatoes, Hot Vegetables, Cheese Platter, Fruit Platter and Assorted Pastries*

\$17.95

(Minimum of 30 people)

Fresh Brewed Coffee or Tea served with all meals

(prices do not include taxes or service charges)

*Light Lunch Buffet
in the
Bayside Lounge
overlooking English Bay*

Tossed Green Salad

Potato Salad

Fresh Fruit Tray

Fresh Raw Vegetable Tray with dip

Assorted Sandwich Wedges

Assorted Pastries

Fresh Brewed Coffee or Tea

\$12.95

(minimum of 30 people)



(prices do not include taxes or service charges)

Receptions

(minimum of 30 people)

1. Hot Hors D'oeuvres (Choice of Three Items)

Cold Canapés (Choice of Three Items)

\$11.95 per person

2. Hot Hors D'oeuvres (Choice of Four Items)

Cold Canapés (Choice of Four Items)

\$13.95 per person

3. Hot Hors D'oeuvres (Choice of Five Items)

Cold Canapés (Choice of Five Items)

Assorted Cold Seafood Platter

\$18.95 per person

Hot Hors D'oeuvres:

*Buffalo Wings, Popcorn Shrimp, Barbecue Meatballs, Tempura Vegetables,
Sausage Rolls, Perogies, Garlic Ribs*

Cold Canapés:

Ham, Salami, Shrimp, Smoked Salmon, Vegetarian, Cheese

Reception Trays

Assorted Wedge or Open Faced Sandwiches

\$6.95 per person

Fresh Fruit Platter (serves approximately 20)

\$55.00

Fresh Vegetable Platter with Dip (serves approximately 20)

\$55.00

Assorted Cheese Platter and Crackers (serves approximately 20)

\$65.00

Assorted Meat Platter with Fresh Rolls and Condiments

(serves approximately 20)

\$65.00

Assorted Dessert Squares

(serves approximately 20)

\$55.00

(prices do not include taxes or service charges)

Dinners

(minimum of 15 people)

Soup du Jour or Butter Lettuce Salad with House Dressing, Broiled Breast of Chicken with a Mushroom & Dijon Mustard Cream Sauce, served with Potatoes and Vegetables and for dessert Creme Caramel
\$19.95

Soup du Jour or Caesar Salad, Broiled B.C. Salmon Filet with Lemon Capers Butter, Rice Pilaf, Vegetables and for dessert, Southern Pecan Pie with Whipped Cream
\$21.95

Soup du Jour or Caesar Salad, Broiled Halibut with Fresh Dill Cream Sauce, Rice Pilaf, Vegetables and for dessert, Hot Apple Raisin Crumble a la mode
\$22.95

Smoked Salmon with Capers, Onions and Cream Cheese, Broiled New York Steak with Sautéed Mushrooms, served with Potatoes, Vegetables and for dessert, Hot Apple Strudel with Raspberry Coulis
\$27.95

Hot Prawns Salad with Butter Lettuce, Prime Rib au Jus served with Potatoes, Vegetables and for dessert, Chocolate Torte
\$29.95

Sautéed Garlic Prawns, Rack of Lamb with Red Wine Rosemary Demi-Glace, Potatoes, Vegetables and for dessert, Amaretto Cheesecake
\$29.95

Rolls with Butter, Fresh Brewed Coffee & Tea served with all meals

(prices do not include taxes or service charges)

Dinner Buffets

Dinner Buffet #1

(minimum of 40 people)

Salads (choice of three)

Green Salad, Potato Salad, Caesar Salad, Greek Salad, Coleslaw

Fresh Vegetable and Relish Tray with Dip

Roast Potatoes, Rice Pilaf, Hot Vegetables

Hot Items (choice of two)

Vegetarian Lasagna, Meat Lasagna, Chicken Teriyaki, Chicken Brochettes, Barbecue Chicken, Roast Paprika Chicken, Sweet & Sour Pork, Beef Stroganoff, Curried Seafood, Seafood Newburg, Sole Paupiettes, (Roast Turkey Seasonally Available), Plus Baron of Beef or Ham Carved at Buffet

Fresh Rolls and Butter

Fresh Fruit & Cheese Board, Trifle, Assorted Pastries

\$27.95

Dinner Buffet #2

(minimum of 40 people)

Salads (choice of four)

Green Salad, Potato Salad, Caesar Salad, Coleslaw, Greek Salad

Fresh Vegetable and Relish Tray with Dip

Roast Potatoes, Rice Pilaf, Hot Vegetables

Hot Items (choice of three)

Vegetarian Lasagna, Meat Lasagna, Chicken Teriyaki, Chicken Brochettes, Barbecue Chicken, Roast Paprika Chicken, Sweet & Sour Pork, Beef Stroganoff, Sheperds Pie, Curried Seafood, Seafood Newburg, Sole Paupiettes, (Roast Turkey Seasonally Available), Plus Baron of Beef or Ham Carved at Buffet

Fresh Rolls and Butter

Fresh Fruit and Cheese Board, Trifle, Assorted Pastries

\$31.95

(prices do not include taxes or service charges)

(minimum of 40 people)

Dinner Buffets

Dinner Buffet #3 *(minimum of 50 people)*

Salads

Green Salad, Potato Salad, Caesar Salad, Coleslaw, Greek Salad

*Fresh Vegetable and Relish Tray with Dip, Stuffed Devilled Eggs,
Marinated Mushrooms*

Assorted Cold Cuts

Cold B.C. Salmon Display or Sushi Platter

Roast Potatoes, Rice Pilaf, Hot Vegetables

Hot Items (choice of three)

*Vegetarian Lasagna, Meat Lasagna, Chicken Teriyaki, Chicken Brochettes,
Barbecue Chicken, Roast Paprika Chicken, Sweet & Sour Pork, Beef Stroganoff,
Curried Seafood, Seafood Newburg, Sole Paupiettes
(Roast Turkey Seasonally Available)*

Plus Baron of Beef or Ham Carved at Buffet

Fresh Rolls and butter

Fruit and Cheese Board, Trifle, Assorted Cakes & Pies

\$36.95

Fresh Brewed Coffee and Tea served with all Buffets

(prices do not include taxes or service charges)
(minimum of 50 people)

Bayside Receptions

Hors D'oeuvres Selection #1

*Fresh Vegetable Platter
Assorted Cheese & Crackers
Cold Canapés
Vegetable Tempura
Peppercorn Pork Ribs
Vegetable Samosa
Sausage Rolls*

\$16.95 per person

Hors D'oeuvres Selection #2

*Fresh Vegetable Platter
Assorted Cheese & Crackers
Cold Canapés
Melon Balls
Angels on Horseback
Marinated Chicken Skewers
Breaded Prawns
Peppercorn Pork Ribs
Vegetable Samosa*

\$23.95 per person



*(prices do not include taxes or service charges)
(minimum of 30 people)*

Boardroom Barbecues

BBQ Buffet #1

*Raw Fresh Vegetables with dip
Tossed Green Salad
Potato Salad
Baked Potatoes and all the fixings
Hot assorted Vegetables
BBQ Hamburgers & Hot Dogs
Fresh Rolls and butter
Dessert Tray
\$13.95*

BBQ Buffet #2

*Raw Fresh Vegetables with dip
Tossed Green Salad
Potato Salad
Baked Potatoes and all the fixings
Hot assorted Vegetables
Sirloin Steak & BBQ Chicken
Fresh Rolls and butter
Dessert Tray
\$18.95*

BBQ Buffet #3

*Raw Fresh Vegetables with dip
Tossed Green Salad
Potato Salad
Baked Potatoes and all the fixings
Hot assorted Vegetables
New York Steak & BBQ Baby Back Ribs
Fresh Rolls and butter
Dessert Tray
\$26.95*

Fresh Brewed Coffee and Tea served with all Buffets

*(prices do not include taxes or service charges)
(minimum of 30 people)*

Bar Arrangement Policies:

The Sands Hotel provides all the Liquor, Beer, Wine, Mix, Ice, and all suitable glassware with the following bar stipulations:

Minors (those persons under the age of 19 years) are not permitted at any time, within any area of the Hotel, to purchase or consume alcoholic beverages.

Bar licensed hours are from 11 a.m. to 1 a.m. Monday through Saturday inclusive. For Sunday events, the bar may open at 11 a.m. but must be closed at 11 p.m. sharp.

Bar openings that are requested for under 4 hours or for groups under 50 people, will be charged at flat setup fee of \$25.00 plus \$12.00 per hour for a bartender, for a minimum of four hours.

Due to liquor laws, only licensed employees of the Sands Hotel are able to serve alcohol.

Bar Arrangements

Cash Bar

Guests attending your function pay for what they consume.

Host Bar

The host of a function pays for whatever the guests may consume.

Bar Prices (per drink) *Quote (60 days)*

High Balls.....
Local Beer.....
Draught Beer.....
House Wine.....
Glass of Mix.....

Specialty Orders

Functions requiring special liquors or wines may purchase them through the Hotel. The total number of bottles ordered will be charged for. Special cocktails will be charged for at current lounge prices.

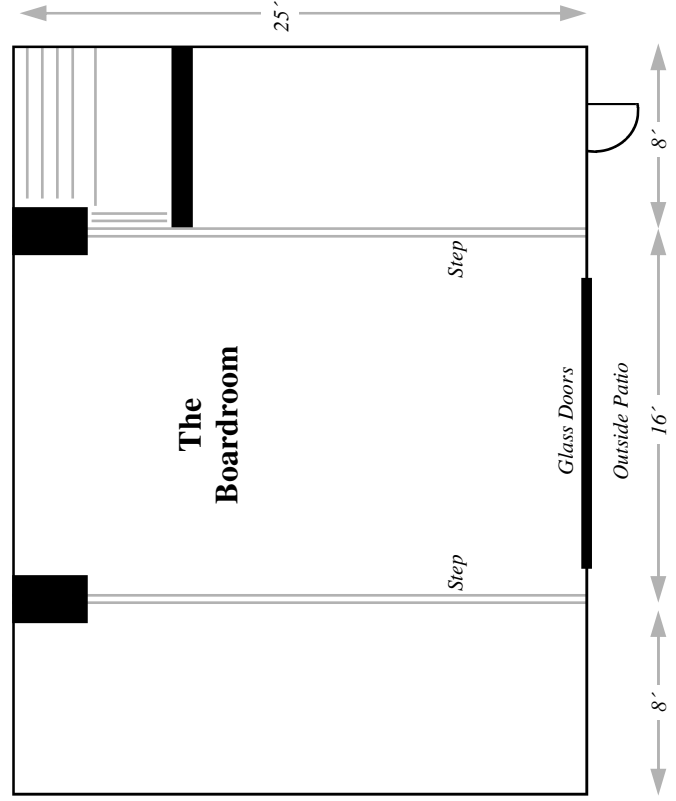
Banquet Policies

- 1. Food & beverage bookings require a deposit of 50% of the estimated cost payable 10 days after confirmation, all other bookings require a 100% deposit. Deposit is non-refundable if cancellation is made later than one month prior to the date booked. Final payment is due immediately upon completion of function unless credit arrangements have been established with our Credit Manager in the Accounting Department. Tentative bookings will only be held 10 days.*
- 2. The Hotel will require a 48 hour advance notice on guaranteed numbers to which the Hotel will allow a 5% leeway either way. If the Host is unable to furnish a guaranteed number of attendance, the last number received will be considered the guarantee.*
- 3. A 10% Provincial Tax is included in our Alcoholic Beverage prices. A 15% gratuity is applicable on all food and beverages. The 7% G.S.T. is applicable to all items.*
- 4. Products and equipment are the responsibility of the exhibitor; arrival and departure times are to be arranged with the Catering Manager. The Hotel is not responsible for any loss or damage to any goods, property and/or equipment brought into the hotel by the Host.*
- 5. The Sands Hotel will determine which room will be reserved for any function, but will try to accommodate upon request. The Hotel reserves the right to change the function room with notification to the convener.*
- 6. All functions must be completed by 1:00 a.m. and the premises vacated by 1:30 a.m., all personal belongings must be removed from the premises at this time.*
- 7. Banquet meal selections are not limited to the current menu. We would be happy to discuss a special menu for your function, given ample notice.*
- 8. All final arrangements and menus must be confirmed two weeks prior to your function date or at time of booking if less than two weeks prior to function date.*
- 9. Prices will be guaranteed for 60 days and subject to change thereafter.*
- 10. The Sands Hotel reserves the right to inspect and regulate all functions.*
- 11. Holiday Functions... due to premium wages for holiday work, it is necessary to add \$3.00 per person to the price quoted for the entree selection, or cocktail and hors d'oeuvres parties.*
- 12. The Hotel does not permit nails, staples, tacks, etc. to be used on the function room walls. Masking tape is permissible.*

*Any function which uses live or pre-recorded music
is subject to a S.O.C.A.N. fee
of \$29.56 (no dancing) or \$59.17 (with dancing).*

Best Western Sands by the Sea

	PACIFIC BALLROOM	CAPILANO ROOM	FRASER ROOM	ROSEN SUITE	SUITE 501	SUITE 519	THE BOARDROOM
DINNER DANCE	90	70					
BANQUET	125	90	30			50	
RECEPTION	150	100	40	20	10	10	60
THEATRE	125	100	40				50
CLASSROOM	75	60	25				30
BOARDROOM	N/A	40	30	12	8	8	18
U SHAPE	N/A	40	25				25
HOLLOW SQUARE	N/A	30	20				30
SQUARE FOOTAGE	2,200	1,546	590	275	180	180	800



Best Western Sands *by the Sea*

PACIFIC BALLROOM

